

## **EATON BISHOP VILLAGE HALL MANAGEMENT COMMITTEE**

Meeting held on Monday 5 November 2018 at 7.00 pm in the Village Hall

Present: Chrissie Atwell (CA) - Outgoing Chair  
Moe Netting (MN) - Secretary  
Julie Davies (JD) - Bookings Co-ordinator  
Meryl Cain (MC) - Social Media  
Phil Davies (PD) - Caretaker and Maintenance Team  
Mick Netting (MDN) - Maintenance Team  
Clive Harper (CH) - Maintenance Team  
Valerie Coleman (VC) - TeamEB representative

CA explained that there was no set agenda for the meeting. It had been uncertain, with no current chair present, who should lead this meeting but MN and CA put forward a proposal for a new format for new Agenda's, which was to be accepted in principle by the MC but required discussion yet with the new Chair. This meeting had been called, in light of the decisions made at the recent AGM, to keep members up to date on recent developments in particular JD and PD who had been away.

Dave Howerski (DH) and Leon Wolverson (LW) from the Parish Council (PC) had recently attended a meeting with Herefordshire County Council (HCC) where they learned that HCC would be cutting back on their financial support for villages, in particular with regards to the elderly and the young. Parish Councils would be called upon to do more. The PC was keen to see all the village groups working together and were supportive of the community survey, as proposed by EBVH MC, and the PC had indicated they may be able to give financial support to this.

DH explained that the Council provided a precept to the PC but that the PC was restricted in how they could use this. It was hoped that by demonstrating a community working together there might be a possibility of additional funds. A meeting between the PCC, TeamEB, EBVHMC and the PC was suggested and CA would contact the various parties suggesting either 22<sup>nd</sup> or 26<sup>th</sup> November for this meeting. It was felt that there should be an impartial Chair.

### **ACTION CA**

CA went over the grant situation and explained Community First's (CF) role in applying for grants. It had been agreed to apply for grants for three areas of improvement – Insulation; draught proofing and new heating. CF charged for their services but it was agreed that the Committee did not possess the skills and/or the time required to apply for grants and it was agreed by a show of hands that CF would be given the go ahead to apply, on our behalf, for grants for insulation of the hall. CA would contact CF. CA had queried with CF their suggestion that the insulation may have to be external. CF had suggested that the main hall be insulated internally with the outer rooms (toilets, kitchen etc) insulated externally. These suggestions could be negotiated and CH agreed to liaise with the various parties concerned. A question arose as to whether the Committee had to match fund any grant. CA confirmed, from information provided by CF, that whilst this might be suggested it was not essential and the match funding could be accessed from another source. VC queried what the CF charge covered. CA informed everyone that this would cover, much of the time-consuming work: applications, sourcing contractors etc. From past experience it had proved extremely difficult to find building contractors

who were willing to take on these jobs. MC suggested perhaps the charge could be offset against the grant?

#### **ACTION CA**

CA informed the meeting that a new Chair had been recruited on a temporary basis for a year – Dan Seymour. He was already involved with several school governor committees. A meeting between Dan, CA and MN would be arranged.

#### **ACTION CA**

Heaters - A discussion followed on setting the meter for the heaters in order to ensure that a) the charges being made were fair for the hall hirers but also b) it allowed for some reserves to cover the service charge made by Scottish Power and the cost of any repairs to the heaters etc. It was agreed that an additional 20% be implemented per kilowatt hour and the Maintenance Team would organize this with the assistance of Ray Bury on Thursday 8<sup>th</sup> November.

#### **ACTION MAINTENANCE TEAM**

There was a Societies Fair being held at Eywas Harold on Sunday 18<sup>th</sup> November 10.00 am to 4.00 pm. This was an opportunity for all village groups to advertise their activities. CA had sent emails to all the groups using Eaton Bishop Hall informing them of this event. She and MN had agreed to share the duty of manning the display for Eaton Bishop Hall.

#### **ACTION CA AND MN**

Curry and Quiz – CA confirmed that if she was not needed to assist with the questions on the night she would be willing to provide a curry. She would check and report back to MN who would then inform TeamEB.

#### **ACTION CA AND MN**

Christmas Lunch – MN was meeting with TeamEB and would report back if any help was needed with this. MC offered to join MN and MDN at this meeting and JD indicated her willingness to help with the cooking.

Christmas Decorations – It was agreed to put the Christmas decorations up prior to the Christmas Market as usual. It had been suggested that a new Christmas tree might need to be purchased. MDN would investigate whether Lin Gardner was willing to make additional decorations.

#### **ACTION MDN**

Christmas Market – MC queried the number of stalls booked for this event. She suggested advertising for more stallholders on the village Facebook. CA would check and contact MC. There was a possibility that Allensmore Allotments might have some vegetables to donate as well. MN would be selling Christmas Cards for St Michael's Hospice. One of the stallholders would be available next year to sell woollen home spun items. It was suggested that she be approached with a view to giving a spinning demonstration at the Christmas Market. CA would contact her. JD informed the meeting that Sunshine Radio advertised not for profit events, MC would

contact them. MC was linking village events to the 'Your Herefordshire' facebook page as it was important to reach not just local people but the wider community.

#### **ACTION CA AND MC**

New Signs – PD raised the issue of durability of the current village signs. He suggested signs that hooked onto a post. It was agreed that he and the Maintenance Team would investigate further.

#### **ACTION MAINTENANCE TEAM**

MC informed everyone that she had noticed in the Hereford Times some villages provided a list of all events that were being held and she suggested that the Village Hall should do the same. She agreed to do this.

#### **ACTION MC**

New Year's Eve Party – A general discussion followed on the format of the New Year's Eve Party and everyone agreed to make it less formal and more affordable to try to encourage more people to attend. A cost of £5 was suggested with people bringing their own drinks and food if they wished. MN to discuss this with TeamEB at their next meeting. The idea of providing a bar was decided against. MN to contact RR to see if she was available to organise games. Lin Gardner would be approached to provide music.

#### **ACTION MN**

The date for the Whalebone Concert was confirmed as 29<sup>th</sup> of March in the hall. The Church as a venue was decided against because of lack of toilet facilities. MN would inform TeamEB of this decision.

#### **ACTION MN**

MN confirmed that she would book 4 places for the Maintenance Team and DH at a Fire Surgery organised by Community First at Ross Fire Station on 3 February 2019. PD reported that a message had been sent to Chris Coles for advice on the lighting on the outside steps.

#### **ACTION MN**

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_